Office Productivity: A Work in Progress

An annual study of office workers shows the struggle for productivity is very real. Here are some insights into their unseen struggles.

How do office workers spend their

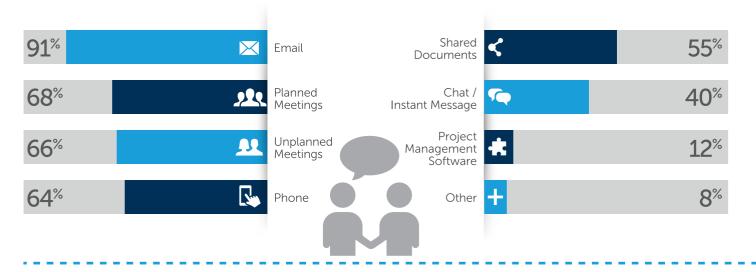


The average office worker spends more than half of their time on activities outside of their primary job duties.



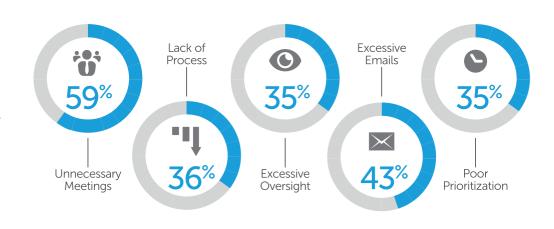
	14%	Email
	12%	Admin Tasks
222	9%	Useful Meetings
A	8%	Interruptions
16	7%	Wasteful Meetings
+	6%	Other

How do office workers **Communicate?**



Despite numerous options, many workers are slow to adopt newer communication methods—preferring to stick with familiar choices like email.

Sometimes the very tools and activities designed to boost productivity actually become barriers to it. Choose carefully and implement purposefully.



What gets in the Way of work?

Who are workers butting heads with most?



Why do workers have conflict

with other groups?

Address communication problems and you're solving one of the leading sources of conflict and lost productivity.



Conflicting Priorities

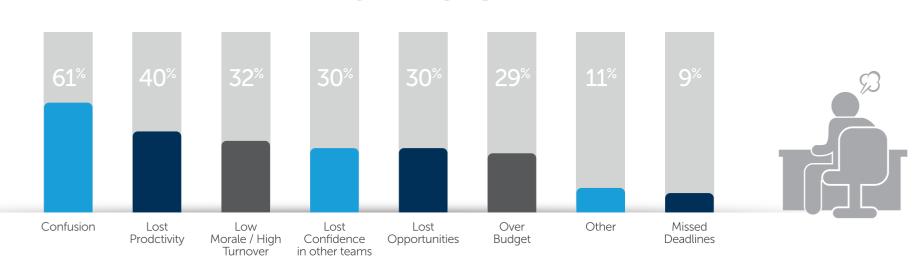
Lack of Communication

22%

Lack of Urgency

Personality/
Cultural Differences

How does conflict affect workers?



To learn about communication technology that can help cut down on conflict and improve productivity, visit mitel.com or contact an authorized partner.



